



ACN Quick Guide Affiliates and Subsidiaries

The image below highlights the sections of the Modify Affiliate/Subsidiary screen that trigger an ACN.

Modify Affiliate/Subsidiary

Provide the updated information below for the company identified as an affiliate/subsidiary. An effective date must be provided for changes made to the control relationship.

Affiliate/Subsidiary Name: SunTrust Bank
Control Relationship: Affiliate (Under Common Control)

Do you want to amend the Control Affiliate?
If yes, check here:

Affiliate/Subsidiary Name:
Control Relationship:
Effective Date: (MM/DD/YYYY)

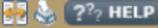
Number and Street: 303 Peachtree Street
City: Atlanta
State: Georgia
Country / Province: United States
Postal Code: 30308
Description:

ACN
Amendment

1. Log in to your company NMLS account.
2. Click the **Filing** tab.
3. Click the **Company (MU1)** link in the sub-menu.
4. Click the **Create New Filing** button.
5. Click the **Affiliates/Subsidiaries** link from the left navigation panel.
6. Click the **Add** button.
7. To search for the company, enter the Name, NMLS # or Federal Tax ID and click the **Search** button.
8. Click the company's name.

9. Select the Control Relationship from the drop-down menu.
10. Enter the change's Effective Date.
11. Enter a Description.
12. Click the **Save** button.

Add Affiliate/Subsidiary

BaileysNewHomes (1091) MU1 filing created 5/13/2013 by BaileyW. 

Total Charges: \$0.00

Provide the information requested below for the company being identified as an affiliate/subsidiary.

Entity ID: 14799

Affiliate/Subsidiary Name: Rainy Days Mortgage, LLC.

Number and Street: 800 12th Avenue

City: Worcester

State: South Carolina

Country / Province: United States

Postal Code: 58692

Control Relationship: 9.

Effective Date: 10. (MM/DD/YYYY)

Description: 11.

12.

13. Click the **Attest and Submit** link from the left navigation panel.
14. If all completeness checks pass, review the attestation language, then attest and subsidiaries.

